

**BelovED Community Charter School  
Board of Trustees Meeting  
Thursday, Sept. 17, 2020, 7:00 PM  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 7:03pm by Nicole Jackson, President of the Board.

**I. Roll Call**

A. Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/22	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/22	X		
Sam Mikhail	6/30/21	X		

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf, School Business Administrator/Board Secretary, BCCS

William Fitzpatrick – Assistant School Business Administrator, BCCS

**II. Approval of the Minutes from the Regular Board Meeting of August 20, 2020**

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**III. Approval of the revised School Reopening Plan with parameters to open on October 5, 2020 (Schultz)**

**2020-09-17-01.** Resolved, The BCCS Board of Trustees approves of Beloved’s revised School Re-Opening Plan for SY21 contingent upon approval by the NJDOE.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**IV. Approval of Charter Renewal Application for five-year extension term from school year 2021-2022 to school year 2025-2026.**

**2020-09-17-02** Resolved, that the BelovED Community Charter School Board of Trustees approves the filing of the school’s Charter Renewal Application and requests that the New Jersey Commissioner of Education approve renewal of the school charter and also approve charter amendments that increases BelovED’s grade level span to K-12 and its approved maximum enrollment to 1,560 students over the next two years.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**V. Human Resources**

- a. **2020-09-17-03.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for the School Year 2020 – 2021, effective July 1, 2020 – June 30, 2021.

<b>Hire</b>	<b>Position</b>	<b>Salary</b>	<b>Start Date</b>	<b>Attendance Bonus</b>
Ebonae Brown	Security	\$14/hr*	September 1, 2020	
Jeannette Carter	Bus driver	\$29/route	September 1, 2020	
Dawne Shaw	Bus aide	\$17/route	October 1, 2020	
Monique James	Bus aide	\$17/route	October 1, 2020	
Monique Green	Bus aide	\$17/route	October 1, 2020	
LaShaunn Mishoe	Teacher	\$63,500	September 1, 2020	\$750
Dineen Oliver	Bus aide	\$17/route	September 16, 2020	

\*Correction from the August meeting where she was approved at \$13/hr.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- b. **2020-09-17-04.** Resolved, The BCCS Board of Trustees approves a retroactive payment to correct an incorrect salary for school year 2019-2020

<b>Employee</b>	<b>Retroactive Payment</b>
Diana Ahmed	\$1,000

Ms. Ahmed was paid at the rate of \$56,500 for school year 2019-2020 but should have been paid at the rate of \$57,500 based on her experience level.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- c. **2020-09-17-05.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations.

Employee	Position	Effective Date
Scott Steiner	HS Science Teacher	Sept. 18, 2020

  

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**VI. Business**

1. **2020-09-17-06.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of \$562,412.87 for the period 8/20/20 – 9/16/20.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

2. **2020-09-17-07.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 09/30/20 and 10/15/20 each in the amount of \$522,000 and \$530,100, respectively. Payroll amounts include Employer Payroll Taxes.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

3. **2020-09-17-08.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase one school bus from Hunterdon County Educational Services Commission for \$25,300.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

4. **2020-09-17-09.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase four (4) school buses from Mount Saint Michael Academy of Bronx, NY for \$100,000.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

5. **2020-09-17-10.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase GoGuardian licenses from CDW-Government for 570 chromebooks for \$2,223.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

6. **2020-09-17-11.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase wireless access points and switches from CDW-Government for the Business Office for \$901.69

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

7. **2020-09-17-12.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase an Allworx phone upgrade for \$850.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

8. **2020-09-17-13.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase a PowerSchool customization module for \$2,100.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

9. **2020-09-17-14.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase two district licenses for the product ScreenCastify for \$2,000.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			

S. Mikhail	X			
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10. **2020-09-17-15.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase 500 chromebooks from PC Liquidations for \$118,146.30.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

11. **2020-09-17-16.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase additional white boards and bulletin boards from WB Mason for \$8,330.50.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

12. **2020-09-17-17.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase two (2) storage sheds (for 508 Grand Street and the bus lot) from Interport Maintenance Co., Inc. for a total cost of \$3,650.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

13. **2020-09-17-18.** Resolved, the BCCS Board of Trustees authorizes the Shared Services Agreement for Personnel between Beloved Community Charter School and Empowerment Academy Charter School for the 2020-2021 school year.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

14. **2020-09-17-19.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase 50 additional hotspots from T-Mobile on a month by month basis at the rate of \$20 per month per device.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

15. **2020-09-17-20.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement to lease four (4) parking spots for buses at D'Leon's Auto at the rate of \$300 per month.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

16. **2020-09-17-21.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a one-year agreement with Air Group LLC for regular maintenance on HVAC equipment at an annual cost of \$14,910.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

17. **2020-09-17-22.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter to open a money market account at Provident Bank (formerly SB One Bank).

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

18. **2020-09-17-23.** Resolved, the BCCS Board of Trustees authorizes the renewal of the Brown Bag program to provide food to needy students with a budget of \$2,000 for the 2020 – 2021 school year.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

19. **2020-09-17-24.** Resolved, the BCCS Board of Trustees authorizes the approval of a Scholar Incentives program with a school-wide budget of \$2,500 per month for the 10-month school year to cover all grades from K through 10.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

VII. Public Comment on Non-Agenda Items - None

The meeting was adjourned at 9:20pm.