

**BelovED Community Charter School  
 Regular Board Meeting  
 Thursday, May 16, 2019, 7:00 pm  
 508 Grand Street  
 Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 7:05 PM by Nicole Jackson.

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/19	X		
Rich Valdes	6/30/19		X	
Sheridan Bell	6/30/20	X		

Michele Link – Principal/Acting Lead  
 Laura Tusic – School Business Administrator/Board Secretary, BCCS  
 Bret Schundler – School Partners LLC  
 Cherie Adams – Adams, Gutierrez & Lattiboudere, LLC

**II. Approval of Minutes from April 18, 2019 Regular Board Meeting.**

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

R. Valdes				X
S. Bell	X			

### III. Human Resources

1. **2019-05-16-19-01** Resolved, the BCCS Board of Trustees approves the hiring, and stipends where indicated, of the following employees for the School Year 2018 – 2019, effective September 1, 2018 – June 30, 2019.

Hire	Position	Salary	Start Date
Carly Levin	Assistant Teacher	\$30,000	April 13, 2019
Tieisha Barnes	Evening Cleaner	\$40 / night	May 13, 2019
Johnathan Gardner	Substitute Evening Cleaner	\$40 / night	May 13, 2019

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

2. **2019-05-16-19-02** Resolved, the BCCS Board of Trustees approves the following Spring attendance Bus Driver and Bus Aide bonus stipends for the School Year 2018 – 2019.

Employee	Position	Stipend
Juan Abad	Bus Driver	\$500
Joseph Albert	Bus Driver	\$500
Maria Bonilla	Bus Driver	\$500
William Croskey	Bus Driver	\$500
Iris Ferrara	Bus Driver	\$500

Frankie Hernandez	Bus Driver	\$500
Ronald Missouri	Bus Driver	\$250
Asuncion Ramirez	Bus Driver	\$500
Juan Reyes	Bus Driver	\$500
Aneisha Rodgers	Bus Driver	\$500
Lucy Rodriguez	Bus Driver	\$500
Ethel Salisbury	Bus Driver	\$500
Mary Ulloa-Ramirez	Bus Driver	\$250
Tomika Allen	Bus Aide	\$300
Jeanette Carter	Bus Aide	\$300
Stephanie Carter	Bus Aide	\$300
Shahara Coaxum	Bus Aide	\$300
Kimberly Grant	Bus Aide	\$300
Jamie Harvin	Bus Aide	\$300
Connie Henderson	Bus Aide	\$300
Esteve Lowely	Bus Aide	\$300
Pearlie Wilson	Bus Aide	\$300

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

3. **2019-05-16-19-03** Resolved, the BCCS Board of Trustees approves the hiring, and stipends where indicated, of the following employees for the School Year 2019 – 2020, effective September 1, 2019 – June 30, 2020.

Hire	Position	Salary	Start Date
Amina Deburst-Banks	Teacher	\$62,500	August 26, 2019

Scott Steiner	Teacher	\$64,500	August 26, 2019
Jessica Morrison	Teacher	\$70,000	August 26, 2019
Tabitha Jones	Teacher	\$65,000	August 26, 2019

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

4. **2019-05-16-19-04** Resolved, the BCCS Board of Trustees approves the following Stipends for the School Year 2019 - 2020.

<b>Employee</b>	<b>Position</b>	<b>Stipend</b>
Amina Deburst-Banks	Summer Work	\$3,000
Amina Deburst-Banks	High School Math Department Chair	\$5,000

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

5. **2019-05-16-19-05** Resolved, the BCCS Board of Trustees the review of its Management Leadership SY 2019 – 2020 structure and its required revisions as it pertains to BCCS’ growth.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**IV. Field Trips**

1. **2019-05-16-19-06** Resolved, the BCCS Board of Trustees approves the following Field Trips:

<b>Date</b>	<b>Grade</b>	<b>Destination/City</b>	<b>Amount</b>
May 30, 2019	5 <sup>th</sup> Grade	The Bounce Factory, Warren, NJ	\$3,270.00
June 19, 2019	5 <sup>st</sup> Grade	Lincoln Park, Jersey City, NJ	\$336.00
May 28 – 31, 2019	Kindergarten	Van Vorst Park, Jersey City, NJ	\$0
June 13, 2019	2 <sup>nd</sup> Grade	Liberty State Park, Jersey City, NJ	\$307.50

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

R. Valdes				X
S. Bell	X			

**V. Business**

**1. 2019-05-16-19-07** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of April 19, 2019 – May 16, 2019, in the amount of \$237,441.19.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**2. 2019-05-16-19-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 05/15/19 and 05/31/19 in the amount of \$330,000 and \$365,000 respectively.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**3. 2019-05-16-19-09** Resolved, the BCCS Board of Trustees approves of the submission of the April 2019 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 4. 2019-05-16-19-10** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Hoover Truck Centers for general bus maintenance repairs and significant repairs to Bus #15 in the amount of \$13,107.32.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 5. 2019-05-16-19-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Air Group, LLC. in the amount of \$19,030.00 for the replacement of the roof mounted HVAC Unit #14, along with the disconnection and removal of the existing HVAC equipment and rooftop curbs.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

6. **2019-05-16-19-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a sale and leaseback agreement with Grace Works Jersey City, Inc., relating to approximately \$189,402 worth of three school buses, and textbooks, per the term sheet attached.

Motion: S. Risalvato	Second S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

7. **2019-05-16-19-13** Resolved, the BCCS Board of Trustees approves the implementation of the Food Service Program Policy - Free and Reduced Price Meal Policy Charge Meal Policy / Outstanding Charge Policy for the SY 2019- 2020.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa		X		
S. Risalvato	X			
R. Valdes				X
S. Bell	X			



- 8. 2019-05-16-19-14** Resolved, the BCCS Board of Trustees approves the implementation of the Wellness & Nutrition Policy for the SY 2019 – 2020.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 9. 2019-05-16-19-15** Resolved, the BCCS Board of Trustees approves of the SY2019 – 2020 Board of Trustees Meeting Schedule.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 10. 2019-05-16-19-16** Resolved, the BCCS Board of Trustees approves of the SY2019 – 2020 School Calendar.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**11. 2019-05-16-19-17** Resolved, the BCCS Board of Trustees approves of the SY2019 – 2020 Payroll Schedule.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**12. 2019-05-16-19-18** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a Consulting agreement with Michael Mann to provide advice and coordination of curriculum materials for BCCS High School at a rate of \$175/hour.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa			X	
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**13. 2019-05-16-19-19** Resolved, the BCCS Board of Trustees approves leasing property at State Street Lots 16-22, Block 1540 in Jersey City from Moran and Ghione for a monthly rent of \$5,000 per month. Beginning August 1, 2019 through the end of July 31, 2021 and thereby continuing at a rate per month of

\$5,250 for the remainder of the lease beginning August 1, 2021 through the end of July 31, 2024. After the second year, owners may terminate the lease with six months notice.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**14. 2019-05-16-19-20** Resolved, the BCCS Board of Trustees approves the attached SY2019 – 2020 Compensation Matrix for Certificated BCCS staff.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**15. 2019-05-16-19-21** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in agreement with Goosetown Communications in the amount of \$74.97/month for a term of 24 months. Agreement is for three (3) Telo GMS w/TeamConnect Talk & Premium, bus radio programming for the three recently acquired buses. Agreement was formally with pdvWireless, Inc., which is no longer operating.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**VI. Public Comment on Non-Agenda Items**

1. None.

**VII. Executive Closed Session**

1. Resolved, the BCCS Board of Trustees, pursuant to the New Jersey’s Open Public Meetings Act, will meet in closed session to discuss personnel and pending legal matter.

Motion: J. Lisboa	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**VIII. Other Business**

1. Latest update on HIB provided by the Head Dean, 4 submitted, 0 met the specific criteria to be qualified as HIB for the month of May.

2. Discussion of the Summer work to be performed – HVAC replacements for those units reaching their end of useful life, driveway work will be cutting down into the island to increase parking capacity and planting Cosmos, a meadow of flowers on the front side of the main building.
3. Facilities update 525-535 Grand Street – on track to completion, Temporary Certificate of Occupancy (TCO) expected July 30, 2019 except for the Science lab & staff bathrooms. Estimated time of completion is August 16, 2019 due to significant plumbing, venting and required shower for lab.

**Adjournment at 9:22pm**