

**BelovED Community Charter School  
Regular Board Meeting  
Thursday, January 17, 2019, 7:00 pm  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 7:07 PM by Nicole Jackson.

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/19	X		
Rich Valdes	6/30/19		X	
Sheridan Bell	6/30/20	X		

Bret Schundler – School Partners LLC

Michele Link – Principal/Acting Lead

Laura Tusic – School Business Administrator/Board Secretary, BCCS

Duanne Moeller – Director of Operations

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf – School Business Administrator, Empowerment Academy CS

Darlene Pharmes – Prospective BCCS Board Member

**II. Approval of Minutes from December 20, 2018 Regular Board Meeting.**

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

### III. Human Resources

1. **2019-01-17-19-01** Resolved, the BCCS Board of Trustees approves the hiring, and stipends where indicated, of the following employees for the School Year 2018 – 2019, effective September 1, 2018 – June 30, 2019.

Hire	Position	Salary	Start Date
Essence Waiters	Evening Custodian	\$40 / per night	January 8, 2019
Zachary Moeller	Substitute Custodian / Security Guard	\$12 / hour	January 2, 2019
Johnathan Gardner	Part Time Security Guard	\$13 / hour	January 9, 2019 (Pending background check)
Moses Hernandez	Full Time Security Guard	\$14 / hour	January 9, 2019 (Pending background check)
Cheryl Morrison	Evening Custodian	\$40 / per night	January 9, 2019
Sally Darboa	Substitute Day Custodian	\$12 / per hour	December 15, 2018
Smriti Guliani	Teacher	\$55,000	January 14, 2019
Diana Ahmed	Social Worker & Instructional Support Counselor	\$53,500	February 4, 2019
Wenda Harris	Part Time Security Guard	\$12 / hour	January 14, 2019

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X

S. Bell	X			
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2. **2019-01-17-19-02** Resolved, the BCCS Board of Trustees approves the termination of Bernard Clark, effective March 12, 2019, following a 60-day notice and paid administrative leave period that began on January 11, 2019.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

#### IV. Field Trips

1. **2019-01-17-19-03** Resolved, the BCCS Board of Trustees approves the following Field Trips:

Date	Grade	Destination/City	Amount
March 2, 2019	7 <sup>th</sup> & 8 <sup>th</sup>	NJ Middle School State Championship Quiz Bowl, Edison	\$389.75
March 20, 2019	7 <sup>th</sup> & 8 <sup>th</sup>	Middlesex County Academy Math Competition	\$249.75

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

R. Valdes				X
S. Bell	X			

**V. Business**

**1. 2019-01-17-19-04** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of December 21, 2018 – January 17, 2019, in the amount of \$199,280.51.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**2. 2019-01-17-19-05** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 01/15/19 and 01/31/19 in the amount of \$285,000 and \$325,000 respectively.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 3. 2019-01-17-19-06** Resolved, the BCCS Board of Trustees approves of the submission of the December 2018 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 4. 2019-01-17-19-07** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter agreement with Hoover truck Centers for general repair maintenance in the amount of \$5,000.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 5. 2019-01-17-19-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to notify Friends Of BelovED Community Charter School, Inc., and Friends Of BelovED Community Charter School 2, Inc. of its intention to acquire the facilities it leases from these entities, and authorizes BB&T Capital Markets to begin investigating a bond underwriting for the acquisition of BelovED Community Charter School, Inc.'s facilities.

Motion: S. Risalvato	Second: S. Bell			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

6. **2019-01-17-19-09** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,973.00 to Culinary Depot in regards to the purchase of stainless steel floor grates at 525-535 Grand Street kitchen space.

Motion: S. Risalvato	Second S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

7. **2019-01-17-19-10** Resolved, the BCCS Board of Trustees authorizes the maximum expenditure of \$500.00 to Hector Perez for the bus seat sewing repairs of BCCS Bus fleet.

Motion: S. Risalvato	Second S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X

S. Bell	X			
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- 8. 2019-01-17-19-11** Resolved, the BCCS Board of Trustees approves the Revised SY2018 - 2019 Budget and its submission to the NJOE.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 9. 2019-01-17-19-12** Resolved, the BCCS Board of Trustees approves the Revised Services Agreement for Administrative Services. Increase cost to BCCS of \$34,800.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 10. 2019-01-17-19-13** Resolved, the BCCS Board of Trustees authorizes the agreement of a web based application related to a new busing solution system would be conditioned upon acceptance that the contract would be between Friends Of and Right Angle Solutions, Inc. Friends Of would then provide related web based application services to BCCS directly. Discussions were completed and an agreed upon royalty of five percent of gross revenue for the first year and twenty percent thereafter.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 11. 2019-01-17-19-14** Resolved, the BCCS Board of Trustees approves a one year extension of the current lease agreement with Redeemer Jersey City to add the use of the Multi-Purpose Room to conduct a computer workshop on four consecutive Saturdays. This agreement is said to begin January 26, 2019 and end December 31, 2019.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 12. 2019-01-17-19-15** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,300.00 to Tynker in regards to the MS Coding Program Trial.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			



S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**13. 2019-01-17-19-16** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DeCarlo Landscapes for snowplowing services at the BCCS Main Building, in addition, for snowplowing services for the 28 State Street location (BCCS Bus Parking Lot) at the following rates:

BCCS Main Building:

<u>STORM</u>	<u>PLOW</u>	<u>ICEMELT</u>	<u>SHOVELING</u>
1-6"	\$ 450.00	\$ 275.00	\$ 500.00
6-12"	\$ 775.00	"	\$ 850.00
12-18"	\$1,175.00	"	\$ 1,200.00
18-24"	\$1,575.00	"	\$ 1,500.00

28 State Street (BCCS Bus Parking Lot):

\$300.00 per 6 inches and \$100.00 ice melt

\*Extra charges apply above 24 inches of snow.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**VI. Public Comment on Non-Agenda Items**

1. None.

**VII. Public Comment on Non-Agenda Items**

1. Resolved, the BCCS Board of Trustees, pursuant to the New Jersey's Open Public Meetings Act, will meet in closed session to discuss personnel and pending legal matter.

#### **VIII. Other Business**

1. Resolved, the BCCS Board of Trustees, pursuant to the New Jersey's Open Public Meetings Act, will meet in closed session to discuss personnel and pending legal matter.

#### **IX. Other Business**

1. Latest update on HIB provided by the Head Dean, 7 submitted, 0 met the specific criteria to be qualified as HIB for the month of January.
2. Growth of Charter Schools discussion.
3. Empowerment Academy Charter School, positive feedback regarding September 2018 visit, regarding Charter renewal. Charter grade level expansion renewal decision anticipated February 1, 2019.
4. Facilities update Modular Annex – received elevator approval and final CO.
5. Facilities update 525-535 Grand Street – Pouring final flooring, by March end exterior to be done. On track to completion.

#### **Adjournment**