

**BelovED Community Charter School
 Regular Board Meeting
 Thursday, April 18, 2019, 7:00 pm
 508 Grand Street
 Jersey City, NJ 07302**

Minutes

The meeting was called to order at 7:02 PM by Nicole Jackson.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/20		X	
Salvatore Risalvato	6/30/19		X	
Rich Valdes	6/30/19	X		
Sheridan Bell	6/30/20	X		

Michele Link – Principal/Acting Lead

Laura Tusic – School Business Administrator/Board Secretary, BCCS

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

II. Approval of Minutes from March 21, 2019 Regular Board Meeting.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa			X	
S. Risalvato				X
R. Valdes			X	

S. Bell	X			
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III. Human Resources

1. **2019-04-18-19-01** Resolved, the BCCS Board of Trustees approves the hiring, and stipends where indicated, of the following employees for the School Year 2018 – 2019, effective September 1, 2018 – June 30, 2019.

Hire	Position	Salary	Start Date
Teisha Barnes	Lunch Aide	\$11.58 / hour	April 5, 2019
Ken Schultz	Dean of High School	\$125,000	April 8, 2019
Charlita Parker	Assistant Teacher	\$28,000	April 29, 2019
Maria Vazquez	Teacher	\$54,500	April 29, 2019

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

2. **2019-04-18-19-02** Resolved, the BCCS Board of Trustees approves the following perfect attendance bonus stipend for School Year 2018 - 2019.

Employee	Position	Perfect Attendance Month	Stipend
Sally Darboe	Evening Cleaner	March 2019	\$100
Cheryl Morrison	Evening Cleaner	March 2019	\$100
Martha Clinton	Evening Cleaner	March 2019	\$100
Patrice Felts	Evening Cleaner	March 2019	\$100
Essence Waiters	Evening Cleaner	March 2019	\$100

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

3. **2019-04-18-19-03** Resolved, the BCCS Board of Trustees approves the hiring, and stipends where indicated, of the following employees for the School Year 2019 – 2020, effective September 1, 2019 – June 30, 2020.

Hire	Position	Salary	Start Date
Ken Schultz	Dean of High School	\$125,000	August 26, 2019
Anna Sinclair	Teacher	\$65,000	August 26, 2019
Jessica Morrison	Teacher	\$70,000	August 26, 2019
Tabitha Jones	Teacher	\$65,000	August 26, 2019

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

4. **2019-04-18-19-04** Resolved, the BCCS Board of Trustees approves the following Stipends for the School Year 2019 - 2020.

Employee	Position	Stipend
Tabitha Jones	MS English Department Chair	\$5,000

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

5. **2019-04-18-19-05** Resolved, the BCCS Board of Trustees approves the irrevocable resignations effective June 30, 2019.

Employee	Position
Kristen Turner	Teacher
Kathleen Daly	Teacher

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

IV. Field Trips

1. **2019-04-18-19-06** Resolved, the BCCS Board of Trustees approves the following Field Trips:

Date	Grade	Destination/City	Amount
May 10, 2019	6 th Grade	Junior Achievement BizTown, Edison, NJ	\$426.00
June 14, 2019	1 st Grade	Turtle Back Zoo, West Orange, NJ	\$1,737.50
June 17, 2019	7 th Grade	Junior Achievement Finance Park, Edison, NJ	\$426.00

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

V. Business

1. **2019-04-18-19-07** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of March 22, 2019 – April 18, 2019, in the amount of \$364,113.49.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			

S. Bell	X			
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- 2. 2019-04-18-19-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 04/15/19 and 04/30/19 each in the amount of \$335,000.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

- 3. 2019-04-18-19-09** Resolved, the BCCS Board of Trustees approves of the submission of the March 2019 Board Secretary Report to the NJ Department of Education.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

- 4. 2019-04-18-19-10** Resolved, the BCCS Board of Trustees authorizes the Business Administrator to submit a New Sponsor Checklist application to the New Jersey Department of Agriculture, Division of Food & Nutrition. This will allow BCCS to successfully offer a National School Lunch Program to its scholars.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

5. **2019-04-18-19-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to submit a Request for Proposal (RFP) for the SY 2019 - 2020 Operation and Management of the School Food Service Program.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

6. **2019-04-18-19-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DeCarlo Landscapes for landscape maintenance services at the following rates:

<u>DESCRIPTION</u>	<u>PERIOD</u>	<u>COST</u>
Spring Cleanup	Mar-Apr	\$ 500.00
Weekly Service	Apr-Dec	\$ 120.00/service
Tree Trimming	2x/season	\$ 700.00/service
Fall Cleanup	Oct-Dec	\$ 500.00

Motion: N. Jackson	Second S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

7. **2019-04-18-19-13** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to submit a Request for Proposal (RFP) for the SY 2019 - 2020 Evening Cleaning Services.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

8. **2019-04-18-19-14** Resolved, the BCCS Board of Trustees approves the attached resolutions extending the maturity date of its Note from Friends of BelovED Community Charters School 2, Inc. for \$290,000.00 which was extended to finance the latter's purchase of land from BelovED, upon which it is building BelovED's High School. The Note will now be due 90 days after Friends 2 receives permanent financing for the completed facility.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa				X
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

VI. Public Comment on Non-Agenda Items

1. None.

VIII. Other Business

1. Latest update on HIB provided by the Head Dean, 5 submitted, 0 met the specific criteria to be qualified as HIB for the month of April.
2. Discussed classroom layout for FY19-20 (Main building – Grades K – 5th, Modular Annex - Empowerment Garde 4th-5th, High School building Grades 6th-9th). SY20-21 (Main building – Grades K – 5th, Modular Annex - Empowerment Garde 4th-6th, High School building Grades 6th-10th).
3. Facilities update 525-535 Grand Street – on track to completion, Certificate of Occupancy (CO) expected July 28-29, 2019.

Adjournment at 7:22pm