

**BelovED Community Charter School
Regular Board Meeting
Thursday, April 19, 2018, 7:00 pm
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 7:17 PM by Nicole Jackson.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Rev. Ronnie-Calvin Clark	6/30/18	X		
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/18	X		
Salvatore Risalvato	6/30/19	X		
Rich Valdes	6/30/19		X	
Sheridan Bell	6/30/18	X		

Bret Schundler – School Partners LLC
 Laura Tusic – BCCS, Business Administrator/Board Secretary
 Kelly Convery – Head Dean
 Michele Link – Principal
 Duanne Moeller – Director of Operations
 Richard Raschdorf – EACS, Business Administrator/Board Secretary
 Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

II. Approval of Minutes from March 15, 2018 Regular Board Meeting.

Motion: S. Risalvato	Second: R. Valdes			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa			X	

S. Risalvato	X			
R. Valdes				X
S. Bell	X			

III. Human Resources

1. **2018-04-19-18-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for a fixed term during the 2017 – 2018 School Year, effective April 19, 2018 – June 30, 2018.

Hire	Position	Salary/Stipend	Start Date
William Croskey	Bus Driver	\$18.50/per hour, \$28.00/per route	TBD, returning after illness
Dorothy Pringle	Custodial (substitute cleaner, as needed)	\$40.00/per night	TBD

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

2. **2018-04-19-18-02** Resolved, the BCCS Board of Trustees approves the following stipends for the School Year 2017 - 2018.

Employee	Position	Salary Stipend
Reinaldo Correa	Basketball- Head Coach	\$1,500.00
James Hooper	Basketball-Asst. Coach	\$500.00
Marguerite O'Brien	Basketball-Head Coach	\$1,500.00
Jere Waldron	Basketball-Asst. Coach	\$500.00

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

IV. Field Trips

1. **2018-04-19-18-03** Resolved, the BCCS Board of Trustees approves of the following Field Trips.

Date	Grade	Destination/City	Amount
April 6, 2018	Grade 6 / 7	Montclair State University Department of Theatre and Dance— Dance Works, Montclair, NJ	\$118.75
April 23 – 27, 2018	Kindergarten	Van Horst Butterfly Release, Jersey City, NJ	Free
May 2, 2018	Grade 6	Junior Achievement BizTown, Edison, NJ	\$433.35
May 4, 2018	Grade 7	Google Visit, New York, NY	\$113.25
May 11, 2018	Grade 7	Captivate 6-7-8 at Drexel University, Philadelphia, PA	\$237.40
May 17, 2018	Multiple	NFL Pay Go Farm Trip, Somerset, NJ	\$311.40
June 5, 2019	Grade 7	Middle School Conference at Kean University, Union, NJ	\$130.93
June 14, 2018	Grade 7	Junior Achievement Finance Park, Edison, NJ	\$433.35

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
Rev. Clark	X			

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

V. Facilities Update

- a. Bus Parking Lot Improvements Update (Moeller)
- b. Modular Annex / Multipurpose Room Update (Schundler)
- c. 525-535 Grand Street Update (Schundler)

VI. Policy Adoption

1. 2018-04-19-18-04 Resolved, the BCCS Board of Trustees approves the Bereavement Policy (Revision). Tabling at this time, will be discussed with upcoming Staff Procedure changes at a future Board Meeting.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
Rev. Clark		X		
N. Jackson		X		
J. Lisboa		X		
S. Risalvato		X		
R. Valdes				X
S. Bell		X		

VII. Business

1. 2018-04-19-18-05 Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of March 16, 2018 – April 19, 2018, in the amount of \$282,162.04.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent

Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

2. 2018-04-19-18-06 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 04/30/18 and 05/15/18 in the amount of \$290,000 respectively.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

3. 2018-04-19-18-07 Resolved, the BCCS Board of Trustees approves of the submission of the March 2018 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X

S. Bell	X			
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4. 2018-04-19-18-08 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a rental agreement with Delta Storage for two 5 x 10 storage units from April 10 – August 9, 2018. Storage units will house the modular unit’s contents and have them readily available for use for BCCS staff. Total Rental cost is \$556.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

5. 2018-04-19-18-09 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into agreement with Al Smith Moving & Furniture Co., Inc. in the amount of \$3,020.00 for the moving and storage of the Modular Units contents.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

6. 2018-04-19-18-10 Resolved, the BCCS Board approved an Additional Rent payment of \$30,325.01 to Friends of BelovED Community Charter School 2, Inc. for Starstone National Insurance Co All Risks, Ltd. to provide Owners and Contractors Protective Insurance (OCP) and Umbrella Insurance Policies at 525-535 Grand Street.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 7. 2018-04-19-18-11** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$6,620.92 to Kingsbridge Holdings, LLC for sales of equipment on lease BCCS-003 two (2) Bluebird Passenger Buses.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 8. 2018-04-19-18-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Mulvey Electric, Inc. in the amount of \$5,225.00 for the installation of several 120volt, 20 amp circuits and duplex outlets, relocating & removing wiring to the three workstations within the Business Office and new Teachers workroom spaces.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

9. **2018-04-19-18-13** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Yonys Office Furniture in the amount of \$4,400.00 for four workstations and one storage cabinet.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

10. **2018-04-19-18-14** Resolved, the BCCS Board of authorized Board Vice President Nicole Jackson to execute documents on behalf of BelovED Community Charter School in support of the financing by Friends Of BelovED Community Charter School 2, Inc., of construction to be undertaken at 525 Grand Street, Jersey City, of a new school facility for BelovED's use, and now affirms the execution by Vice President Jackson of the Subordination and Attornment Agreement relating to Friends 2's loans from the Community Loan Fund of New Jersey, Inc., and affirms the commitments made as part of that Subordination and Attornment Agreement.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X

S. Bell	X			
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11. 2018-04-19-18-15 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Hoover Truck Centers in the amount of \$3,000.00 for general bus repair maintenance.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

12. 2018-04-19-18-16 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with A-1 Wiring Solutions, LLC. to provide and install security cameras, burglar alarm system, and access control system for the Modular Annex, as well as provide upgrades to the security camera system, access control system, and burglar alarm system in the current facility at 508 Grand Street for a cost of \$39,316.00.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

13. 2018-04-19-18-17 Resolved, the BCCS Board of Trustees authorizes School Business Administrator to enter into an agreement with Atlantic Environmental Solutions, Inc. in the amount of \$1,940.00 for Lead and Copper Water Sampling

and testing. These services are requested in order to meet the necessary licensing requirements for the New Jersey Child Care Subsidy Program.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

14. 2018-04-19-18-18 Resolved, the BCCS Board of Trustees authorizes School Business Administrator to enter into an agreement with Atlantic Environmental Solutions, Inc. in the amount of \$1,800.00 for Radon Testing. These services are requested in order to meet the necessary licensing requirements for the New Jersey Child Care Subsidy Program.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

15. 2018-04-19-18-19 Resolved, the BCCS Board of Trustees authorizes School Business Administrator to enter into an agreement with Cintas for the weekly delivery of facility service products (i.e., 48" Dust Mops and Large Wet Mops). The cost of the facility service products is \$35.00 per delivery.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

VIII. Open Comment on Non-Agenda Items

1. Parents comments included school grading, how does BelovED rate on the NJ Performance report, how are scholars rated based on their demographic.
2. Parents discussed and addressed concerns around placement and coverage of Security Guards at each entrance/exit.
3. Jersey City is identified as receiving the lowest funding for Charter Schools.
4. Discussed new school leadership for grade levels which will be implemented in the 2018 – 2018 school year.

IX. Other Business

1. Replace fax machine in the Business Office by the recommendation of Rev. Clark. Current one is old and needs to be updated. There has been a number of communication challenges.
2. Consider the option to revise current Health coverage policy with a self-funded healthcare trust, by the recommendation of Salvatore Risalvato. Current trust contains fifteen different trade associations.
3. Allworx phone system implemented throughout the building.

X. Board Comments

1. Latest update on HIB provided by the Head Dean, 6 (six) submitted, and none met the specific criteria to be qualified as HIB.
2. Head Dean provided a student overview. PARCC testing has begun. Discussed the challenges of absenteeism, rating is at 95% (good). Absenteeism is used as a Performance indicator. Discussed the Hall Pass Folder, used for each student to keep track of each scholar throughout the day.
3. Head Dean discussed Middle School participation in the following events and programs: MLK Participation, memorize an oration and compete with other schools. Resulted in top ten finalists and two honorable mentions. Earth Day, eleven scholars honored. Strengthening Program, a twelve week program requiring a commitment from parents. Results were 98% attendance rate of families and 100% recommendation to continue program in the future. Upcoming

competitive athletics in soccer and volleyball. Will be informing parents via BelovED's website. Upcoming Color Run, sponsored by the PTO, anticipating three hundred participants.

4. Director of Operations provided an update on the bus parking lot which will house a total of 12 (twelve) school buses. The bus parking lot gate and fence remain to be completed, estimated to be completed by mid-May. Presently working on the removal of the trailer classrooms, along with all the corresponding electrical. In addition, work will proceed with the removal and storage of the existing playground.
5. School consultant provided update on Modular Annex. Approximately 16,500 square feet in total, consisting of pile driving 100 feet down with concrete columns. In June, assembling of the modular will take two weeks, consisting of the interior/exterior work. Modular will have an elevator and the trenching for utility and plumbing.
6. School Consultant provided update on the 525-535 four story building. Approximately 52,000 square feet in total. First story consisting which will house parking and the remaining three floors of classroom / facility space.

Adjournment