

**BelovED Community Charter School  
Regular Board Meeting  
Thursday, October 19, 2017, 7:00 pm  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 7:04 PM by Rev. Clark

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Rev. Ronnie-Calvin Clark	6/30/18	X		
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/18	X		
Salvatore Risalvato	6/30/19	X		
Rich Valdes	6/30/19	X		
Sheridan Bell	6/30/18	X		

Bret Schundler – School Partners LLC

Laura Tusic – BCCS, Business Administrator/Board Secretary

Michele Link – Principal

Duanne Moeller – Director of Operations

Richard Raschdorf – EACS, Business Administrator/Board Secretary

Derlys Gutierrez - Adams Gutierrez & Lattiboudere, LLC

**II. Approval of Minutes from September 21, 2017 Regular Board Meeting.**

Motion: S. Risavalto	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

R. Valdes	X			
S. Bell	X			

### III. Human Resources

1. **2017-10-19-17-01** Resolved, the BCCS Board of Trustees approves the contracts of the following for the 2017 – 2018 School Year.

Hire	Position	Salary/Stipend	Start Date
Tabitha Rouse	Bus Aide	\$10.50/per hour, \$15.00/per route	September 20, 2017
Joseph Albert	Bus Driver	\$18.50/per hour, \$28.00/per route	September 27, 2017
Victor Chiriboga	Bus Driver	\$18.50/per hour, \$28.00/per route	September 27, 2017
Asuncion Ramirez	Bus Driver	\$18.50/per hour, \$28.00/per route	September 27, 2017
Dorothy Jackson	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Kylil Harris	Evening Security Guard (hours: 3:15pm – 5:45pm)	\$12.00/per hour	October 11, 2017
Meghan Curran	Teacher	\$52,000	August 23, 2017
Jessica McCubbin	Teacher	\$52,000	August 23, 2017
Luz Hernandez	Teacher Assistant	\$27,500	October 16, 2017

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

2. **2017-10-19-17-02** Resolved, the BCCS Board of Trustees approves School Evaluation Instruments for the 2017 – 2018 School Year.

**Position**

Teacher Assistant
Nurse
Social Worker

Motion: R. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**IV. Facilities Update**

- a. Maintenance Projects and Update
- b. Bus Parking Lot Zoning Update
- c. ESL Modular Classroom Break In Update
- d. Middle School Update

**V. Business**

**1. 2017-10-19-17-03** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period September 22, 2017 – October 19, 2017 in the amount of \$466,708.71.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**2. 2017-10-19-17-04** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 10/31/17 and 11/15/17 in the amount of \$275,000.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**3. 2017-10-19-17-05** Resolved, the BCCS Board of Trustees approves the following Anti-Bullying Puppet Show “Superpig” during the Week of Respect:

Blue Sky Puppet Theatre    October 26, 2017    \$825.00

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**4. 2017-10-19-17-06** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DLD Construction, LLC for snowplowing services. Cost of snow service is determined by amount of snow per snow storm. No change in cost from prior 2016 – 2017 School Year.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent

Rev. Clark	X				
N. Jackson	X				
J. Lisboa	X				
S. Risalvato	X				
R. Valdes	X				
S. Bell	X				

**5. 2017-10-19-17-07** Resolved, the BCCS Board of Trustees approves of the following field trips:

Grade 3 The Museum of Natural History December 13, 2017 \$2,392.60

Kindergarten NJPAC MoonMouse February 28, 2018 \$1,486.75

Grade 4 Freedom Train March 1, 2018 \$1,755.00

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

1. **6. 2017-10-19-17-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement of monetary compensation in the amount of \$500.00 per week from Redeemer Jersey City. The agreement is said to begin December 31, 2017 and end December 31, 2018. Facilities rental use will be Sunday mornings between the hours of 8:30AM and 12:30PM for the following rooms/areas:

The Multi-Purpose Room  
Classroom 103, 104 & 105  
Main Lobby  
First floor restrooms  
Front parking

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark		X		
N. Jackson		X		
J. Lisboa		X		
S. Risalvato		X		
R. Valdes		X		
S. Bell		X		

**7. 2017-10-19-17-09** Resolved, the BCCS Board of Trustees approves of naming of Richard Raschdorf, School Business Administrator of Empowerment Academy Charter School, as Treasurer of School Monies. This position is mandatory by the NJ Department of Education for the reconciling of all bank accounts. No cost.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**8. 2017-10-19-17-10** Resolved the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Atlantic Environmental Solutions, Inc. in the amount of \$1,500.00 for a proposal for Phase I Environmental Assessment Update in reference to the Future Middle School Project.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

- 9. 2017-10-19-17-11** Resolved, the BCCS Board of Trustees approves the resolution of the second amendment to the redevelopment agreement to add Friends of BelovED Community Charter School 2, Inc. as a new party to the agreement.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

- 10. 2017-10-19-17-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Hollister Construction Services in the amount of \$105,296.42 for Preconstruction Services associated with BelovED Community Charter Middle School Project.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			

S. Bell	X			
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**VI. Board Comments**

1. Latest update on HIB provided by the Principal, 15 submitted, but none met the specific criteria to be qualified as HIB.
2. Update provided by Director of Operations on change in payroll rates related to Bus Drivers/Bus Aides (i.e., rate based on a per route rate basis and of any work performed outside of a route is on a per hour rate basis).
3. Follow-up with lawyers on Modular classroom break-in, Recommendations made were - issue a Special Civil suit for the act of vandalism, attached with a \$3,000 plus \$500 in damages/cleanup penalties. The alternative to avoid dollar penalty and resulting charges is for the parent/guardian to sign an agreement and agree that no further unlawful actions will occur on BCCS building/modular and surrounding property. BCCS will agree to waive the \$3,000 plus \$500 in favor of serving Community Service.
4. Board of Trustees Retreat discussion, confirming November 16 between the hours of 2:00pm to 5:00pm at the Mack Cali location and dinner to follow at the Factory from 5:30pm to 6:45pm.
5. Board of Trustees discussed and has decided to table, remove and amend to review Resolution No. 6 (Business, Section J) until the November 16, 2017 Monthly Board Meeting.
6. Latest update on ground breaking date provided by the School Consultant as April 2018.
7. Discussed the feasibility of building of a High School, School Consultant advised it is do-able.

**Adjournment**