

**BelovED Community Charter School
Regular Board Meeting
Thursday, September 17, 2017, 7:00 pm
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 7:10 PM by Rev. Clark

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Rev. Ronnie-Calvin Clark	6/30/18	X		
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/18	X		
Salvatore Risalvato	6/30/19		X	
Rich Valdes	6/30/19	X		
Sheridan Bell	6/30/18	X		

Bret Schundler – School Partners LLC
 Laura Tusic – BCCS, Business Administrator/Board Secretary
 Michele Link – Principal
 Kelly Convery – Head Dean
 Duanne Moeller – Director of Operations
 Richard Raschdorf – EACS, Business Administrator/Board Secretary
 Sherry Adams - Adams Gutierrez & Lattiboudere, LLC

II. Approval of Minutes from August 17, 2017 Regular Board Meeting.

Motion: J. Lisboa	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			

J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

III. Human Resources

1. **2017-09-21-17-01** Resolved, the BCCS Board of Trustees approves the contracts of the following for the 2017 – 2018 School Year.

Hire	Position	Salary/Stipend	Start Date
Chatema Anderson	Bus Aide	\$10.50/per hour, \$15.00/per route	September 1, 2017
Kylil Harris	Security	\$12.00/per hour	September 1, 2017
Nancy Lopez	Custodian	\$12.00/per hour	September 1, 2017
Ronald Missouri	Bus Driver	\$18.50/per hour, \$28.00/per route	September 1, 2017
Norma Simmons	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Shelly Simmons	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Maria Rojas	Night Custodian	\$40.00/per night	September 1, 2017
Maria Lopez	Night Custodian	\$40.00/per night	September 1, 2017
Sarah Ulloa	After Care Program	\$18.60/per hour	September 1, 2017
Latoya Hall	Academic Tutor	\$18.60/per hour	September 1, 2017
Jesmarie Soto / Rossanna Wilkins (Sub)	Academic Tutor	\$18.60/per hour	September 1, 2017
Dorothy Jackson	Academic Tutor	\$18.60/per hour	September 1, 2017
Iris Ulloa	Academic Tutor	\$18.60/per hour	September 1, 2017
Carolyn Yuhas	Academic Tutor	\$18.60/per hour	September 1, 2017
Yolanda Franklin	Academic Tutor	\$18.60/per hour	September 1, 2017
Katrinda Allen Lee	Academic Tutor	\$18.60/per hour	September 1, 2017
Sylvia Kingsley	Academic Tutor	\$18.60/per hour	September 1, 2017
Georgia Simmons	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Majidah Jaber	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Yolanda Franklin	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Dorothy Jackson	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Iris Ulloa	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017

Rossana Wilkins	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Sam Donato	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Jamie Harvin	Lunch Aide	\$11.13/per hour, up to 4 hours/day	September 1, 2017
Vanessa Muquercia	Teacher	\$52,000	September 29, 2017

Motion: J. Lisboa	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

2. **2017-09-21-17-02** Resolved, the BCCS Board of Trustees approves the following stipend to be reimbursed by Title I Funds.

Hire	Position	Stipend
Michele Link	ESEA Administrator	\$5,000

Motion: S. Bell	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

3. **2017-09-21-17-03** Resolved, the BCCS Board of Trustees approves the following Head Stipend for the 2017 – 2018 School Year.

Hire	Position	Stipend
Jomayra Torres	501	\$5,000

Motion: S. Bell	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

III. Facilities Update

1. Summer Maintenance Projects and Update
2. Middle School Update
3. Bus Parking Lot Zoning Update
4. ESL Modular Classroom Break In Update

IV. Business

1. **2017-09-21-17-04** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period August 18, 2017 – September 21, 2017 in the amount of \$266,908.24.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

2. 2017-09-21-17-05 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 9/15/17 and 10/15/17 in the amount of \$278,000.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

3. 2017-09-21-17-06 Resolved, the BCCS Board of Trustees authorizes the renewal of the annual service agreement (09.01.2017 – 06.30.18) with the Jersey City Board of Education Food Services.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

4. 2017-09-21-17-07 Resolved, the BCCS Board of Trustees approves the following Professional Development Seminars to be attended by Staff Members:

Michael Long HIB Training \$450.00

Motion: N. Jackson	Second: R. Valdez			
	Yes		No	Abstain Absent

Rev. Clark	X				
N. Jackson	X				
J. Lisboa	X				
S. Risalvato					X
R. Valdes	X				
S. Bell	X				

5. 2017-09-21-17-08 Resolved, the BCCS Board of Trustees authorizes the renewal of the annual service agreement (10.01.2017 – 10.01.2018) with Air Group in the amount of \$11,280 for servicing the heating and cooling systems.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

6. 2017-09-21-17-09 Resolved, the BCCS Board of Trustees approves of the following field trip:

Kindergarten Von Thun Farm October 24, 2017 \$1,600.00

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X

R. Valdes	X			
S. Bell	X			

- 7. 2017-09-21-17-10** Resolved the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with A1 Wiring Solutions, LLC in the amount of \$750.00 for replacement of a defective front door push bar. Board recognizes costs of this project was not in the original budget submitted to NJ DOE in March for the SY 2017 – 2018.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

- 8. 2017-09-21-17-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to attend the remaining training disciplines through the New Jersey Association of School Business Officials’ Administrator Certification Program for the sum of \$1,330.00:

Insurance Risk/Risk Management (20 hours);
Economic & Legal Ramifications (20 hours);
Labor Relations/Personnel Management (20 hours);
School Plant Planning (20 hours); Food Service (3 hours);
Pupil Transportation (5 hours)
Core Curriculum Content Standards (5 hours)

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			

S. Risalvato				X
R. Valdes	X			
S. Bell	X			

9. 2017-09-21-17-12 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Whizz Education US Inc. in the amount of \$8,600.00 for Math-Whizz Tutoring Plus for the 430 Title I Students, to be reimbursed by Title I Funds.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

10. 2017-09-21-17-13 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Public Consulting Group in the amount of \$1,878.00 for GoalView Maintenance and Support for the SY2017 - 2018, to be reimbursed by Title I Funds.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

- 11. 2017-09-21-17-14** Resolved, the BCCS Board of Trustees the School Business Administrator to enter into an agreement with Quest Transportation for an annual student bus transportation contract up to 10 months for the SY2017 - 2018.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

- 12. 2017-09-21-17-15** Resolved, to provide parking for the school’s buses, the BCCS Board of Trustees approves leasing property at 32 State Street in Jersey City from 32 State Street LLC for a monthly rent of \$2,800 per month thru the end of August 2019, and authorizes the spending of up to \$25,000 to make improvements to the property that accord with Jersey City’s masterplan requirements relating to parking lot.

Motion: N. Jackson	Second: R. Valdez			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

- 13. 2017-09-21-17-16** Resolved, the BCCS Board of Trustees approves the Board President to attend the New Jersey School Board Annual Convention 2017 (Arrival Check In: Sunday, October 22 – Departure Check Out: Friday, October 27, 2017).

Motion: N. Jackson	Second: R. Valdez			
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	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell	X			

V. Board Comments

1. Discussed design spec and layout of two story modulars.
2. Latest update on Summer project's provided by Director of Operations
3. Follow-up with lawyers on Modular classroom breakin.
4. Postpone Security cameras upgrades address later and incorporate with the exterior layout of the two story modular and surrounding exterior areas.
5. Discussed Fire Drill Log and Emergency Drill Log.
6. Robo-call added to the existing texting and email notifications to parents of BCCS scholars.
7. First round of ESEA submission.
8. Discussed upcoming PTO events. (i.e., Flapjack Breakfast)
9. Discussed the newly added Physical Educational games (i.e., Co-Ed Flag Football).

Adjournment