

**BelovED Community Charter School
Regular Board Meeting
Thursday, August 17, 2017, 12:00 pm
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 12:12 PM by Rev. Clark

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Rev. Ronnie-Calvin Clark	6/30/18	X		
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/18	X		
Salvatore Risalvato	6/30/19		X	
Rich Valdes	6/30/19	X		
Sheridan Bell	6/30/18		X	

Bret Schundler – School Partners LLC

Laura Tusic – BCCS, School Business Administrator/Board Secretary

Michele Link – Principal

Richard Raschdorf – Empowerment, Business Administrator/Board Secretary

Adam Herman - Adams Gutierrez & Lattiboudere, LLC

II. Approval of Minutes from July 20, 2017 Regular Board Meeting.

Motion: R. Valdez	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X

R. Valdes	X			
S. Bell				X

III. Human Resources

1. **2017-08-17-17-01** Resolved, the BCCS Board of Trustees approves the contracts of the following for the 2017 – 2018 School Year.

Hire	Position	Salary/Stipend	Start Date
Carolyn Yuhas	MS Math	\$52,000	August 23, 2017
Damon Gilyard	MS Social Studies	\$61,000	August 23, 2017
Joya Anderson	PE & Health	\$53,000	August 23, 2017
Stephanie Celestin	Bus Aide	\$10,980	September 1, 2017
Esteve Lowely	Bus Aide	\$10,980	September 1, 2017
Cindy Brown	Bus Aide	\$10,980	September 1, 2017
Wistlyne Thernier	Bus Aide	\$10,980	September 1, 2017
Dale Waul	Evening Transp. Asst.	\$7,137	September 1, 2017
Francisco Hernandez	Bus Driver	\$20,496	September 1, 2017

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

2. **2017-08-17-17-02** Resolved, the BCCS Board of Trustees approves the Summer Stipends to be reimbursed by Title I Funds.

Hire	Position	Stipend
Denise Morrobel	Teacher (Replacement)	\$3,854
Michael Long	Teacher	\$3,854

Kristin Thompson	Teacher	\$3,854
Melissa Millad	Nurse	\$2,500

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

- 3. 2017-08-17-17-03** Resolved, the BCCS Board of Trustees approves a revision to the Lead Teacher Evaluation Instrument for the 2017 – 2018 School Year.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

- 4. 2017-08-17-17-04** Resolved, the BCCS Board of Trustees approves the Assistant Teacher Evaluation Instrument for the 2018 – 2018 School Year.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			

J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

III. Facilities Update

1. Summer Maintenance Projects and Update
2. Middle School Update
3. ESL Modular Classroom Break In Update

IV. Business

1. **2017-08-17-17-05** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period July 21, 2017 – August 17, 2017 in the amount of \$319,680.89.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

2. **2017-08-17-17-06** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 8/31/17 and 9/15/17 in the amount of \$430,000.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			

S. Risalvato				X
R. Valdes	X			
S. Bell				X

3. 2017-08-17-17-07 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Zonar Systems for GPS, Data Transmission and Data Storage services for two (2) Click to Talk Radios. A fee of \$66/month, over a period of 36 months for a total cost of \$2,376. Board recognizes costs of this project was not in the original budget submitted to NJ DOE in March for the School Year 2017 - 2018.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

4. 2017-08-17-17-08 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a lease with 32 State Street Realty, LLC for parking of buses at \$2,800/month, over a period of 12 months for an annual cost of \$33,600, with a one year option to renew. In addition, a refundable security deposit of two months totaling \$5,600 required upon signing of lease.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			

S. Bell					X
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5. 2017-08-17-17-09 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase Conference badges for the Instructional Staff, Administrations and Board Members in the amount up to \$17,500 (Pre-Order quantity two (2) 50-Pack One-Day Conference Badges). Badges are being purchased to attend the New Jersey Charter School Conference, Oct., 2017 as part of Professional Development and may be reimbursed by Title I Funds.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

6. 2017-08-17-17-10 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay up to \$100 to each classroom to purchase classroom supplies and materials.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

5. 2017-08-17-17-11 Resolved the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Professional Carpet Company in the amount of \$7,652 for removal and installation of floor tile for the Multi-Purpose Room.

Board recognizes costs of this project was not in the original budget submitted to NJ DOE in March for the SY 2017 – 2018.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

- 6. 2017-08-17-17-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to attend NJASBO ten (10) week Session No. I titled “Sch. Fin. Acctg./Reporting-GAAP/Double Entry” in the amount of \$700. Session one (I) is part of a series of eight (VIII) five hour courses offered on Saturday (Sep. 16, 23, 30, Oct. 7, 14, 21, 28, Nov. 4, 11 & 18, 2017) through NJ Association of School Business Officials, Business Administrator Certification Program.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

- 7. 2017-08-17-17-13** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with A1 Wiring Solutions, LLC in the amount of \$1,505 for installation of a back door bell/audio/intercom system. Board recognizes costs of this project was not in the original budget submitted to NJ DOE in March for the SY 2017 - 2018.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes	X			
S. Bell				X

V. Board Comments

1. Update provided by Principal on Summer School - set up for new year (i.e., books/instructional staff)
2. Discussed online Science access (Pearson Realize), Spanish workbooks, and no Grammy books which depends on areas of struggle for each respective scholar.
3. Update on Summer project's provided by Director of Operations
4. On track for start of new school year.
5. BCCS is still awaiting the last bid in regards to updating and replacing a number the existing Security cameras.

Adjournment