

**BelovED Community Charter School  
 Regular Board Meeting  
 Thursday, July 20, 2017, 12:00 pm  
 508 Grand Street  
 Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 12:05 PM by Rev. Clark

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Rev. Ronnie-Calvin Clark	6/30/18	X		
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/18	X		
Salvatore Risalvato	6/30/19	X		
Rich Valdes	6/30/19	X		
Sheridan Bell	6/30/18	X		

Bret Schundler – School Partners LLC  
 Laura Tusic – BCCS, School Business Administrator/Board Secretary  
 Michele Link – Principal  
 Victoria DeLeon – Middle School Dean  
 Richard Raschdorf – Empowerment, Business Administrator/Board Secretary  
 Derlys Gutierrez - Adams Gutierrez & Lattiboudere, LLC

**II. Approval of Minutes from June 15, 2017 Regular Board Meeting.**

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

### III. Human Resources

1. **2017-07-20-17-01** Resolved, the BCCS Board of Trustees approves the contracts of the following for the 2017 – 2018 School Year.

Hire	Position	Salary/Stipend	Start Date
Camille Allen	Nurse	\$38,000	August 23, 2017
Michael Long	Anti-Bully Coordinator	\$2,000	September 1, 2017
Christopher Solorzano	Technology	\$54,000	August 23, 2017
William Croskey	Bus Driver	\$20,496	September 1, 2017
Emily Marti	Dance Teacher	\$43,000	August 23, 2017

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

2. **2017-07-20-17-02** Resolved, the BCCS Board of Trustees approves the Summer Stipends to be reimbursed by Title I Funds.

Hire	Position	Stipend
Tara Bobinski	Teacher	\$3,854
Sarah Giblin	Teacher	\$3,854
Elizabeth Jeong	Teacher	\$3,854
Shaniqua Martin	Teacher	\$3,854
Jessika Olivares	Teacher	\$3,854
Katie Roberts	Teacher	\$3,854

Jomayra Torres	Teacher	\$3,854
Melissa Walcott	Teacher	\$3,854
Denise Morrobel	Teacher Assistant	\$2,886

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**3. 2017-07-20-17-03** Resolved, the BCCS Board of Trustees approves the Stipends to be reimbursed by Title I Funds for the 2017 – 2018 School Year.

Hire	Position	Stipend
Michael Long	6 <sup>th</sup> Grade Academic Tutoring Mentor	\$1,800

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**4. 2017-07-20-17-04** Resolved, the BCCS Board of Trustees approves the Stipends to Teachers for Curriculum Development for the 2018 – 2018 School Year.

<b>Hire</b>	<b>Position</b>	<b>Stipend</b>
Tara Bobinski	Math Grades K-2	\$4,000
Brittany Finneran	Math Grade 3-5	\$4,000
Sarah Giblin	Social Studies Grade K-5	\$4,000
Elizabeth Jeong	ELA Grades K-2	\$4,000
Kristina Koufalis	Science	\$4,000
Jomayra Torres	ELA Grades 3-5	\$4,000

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

- 5. 2017-07-20-17-05** Resolved, the BCCS Board of Trustees approves the School Leader Evaluation Instrument for the 2018 – 2018 School Year.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

- 6. 2017-07-20-17-06** Resolved, the BCCS Board of Trustees approves the Head Teacher Stipends for the 2018 – 2018 School Year.

<b>Hire</b>	<b>Position</b>	<b>Stipend</b>
Sarah Giblin	K01	\$5,000
Tanisha Sutton	101	\$5,000
Emily Karen	201	\$5,000
Rachel Hurm	301	\$5,000
Asher Banning	401	\$5,000
Dionne Taylor	501	\$5,000
Richard Cruz	PE & H	\$2,500
Arietys Fernandez	Spanish	\$2,500
Jessica Olivares	Spec Ed K-2	\$2,500

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

#### **IV. Business**

- 1. 2017-07-20-17-07** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period June 16, 2017 – July 20, 2017 in the amount of \$217,364.87.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			

S. Bell	X			
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**2. 2017-07-20-17-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 7/31/17 and 8/15/17 in the amount of \$45,000.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**3. 2017-07-20-17-09** Resolved, the BCCS Board of Trustees approves of the implementation of a Bilingual/ESL Three -Year Education Program Plan for the School Years 2017 - 2020.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**4. 2017-07-20-17-10** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to execute an agreement for the 2017 – 2018 school year with Sensory Kids & Social Mind, LLC. Sensory Kids & Social Mind, LLC will provide Occupational and Speech Therapy services on an as needed basis, as per the student’s I.E.P, at a rate of \$100/per hour.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**5. 2017-07-20-17-11** Resolved, the BCCS Board of Trustees approves of the Summer 2017 Projects for Maintenance and Upkeep of the Beloved \$86,469. Board recognizes costs of projects not in original budget submitted to NJ DOE in March for the SY 2017 – 2018.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**6. 2017-07-12-17-12** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$11,913 with J & H Radio for Click to Talk Radios for bus personnel. Board recognizes costs of projects not in original budget submitted to NJ DOE in March for the SY 2017 – 2018.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**7. 2017-07-20-17-13** Resolved the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with PDV Wireless for connectivity charge of Click to Talk Radios. Annual cost \$4,320. Board recognizes costs of projects not in original budget submitted to NJ DOE in March for the SY 2017 – 2018.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**8. 2017-07-20-17-14** Resolved, the BCCS Board of Trustees authorizes the appointment of Laura Totic, School Business Administrator, as Custodian of School Records.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			



**9. 2017-07-20-17-15** Resolved, the BCCS Board of Trustees approves the rental of a ModSpace 8 x 20 foot storage container at an upfront cost of \$1,754.00. Followed by a monthly fee of \$89.00/month, over a period of 12 months.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**10. 2017-07-20-17-16** Resolved, the BCCS Board of Trustees approves of a Revised Instructional and Administrative Shared Services Agreement with Empowerment Academy Charter School to include Supervision of BCCS Nightly Custodial Staff. Cost of additional services - \$10,000.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**11. 2017-07-20-17-17** Resolved, the BCCS Board of Trustees approves of the appointment of Scott Loeffler, CPA as School Auditors for the 2017 – 2018 School Year. Cost \$17,000.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**12. 2017-07-20-17-18** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a lease with DeLeon Parking for parking of buses. Annual Cost - \$30,000.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
Rev. Clark	X			
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

#### V. Board Comments

1. Discussed Performance Reviews, for the non-instructional/hourly staff to start in the 2017 – 2018 School Year.
2. Discussed OPRAH request (i.e., BCCS rental lease agreements) whether in compliance. Attorneys have reviewed.
3. Discussed the Charter School Board Conference, Oct 2017, in Newark. Will be a PD day for the Instructional staff in order to achieve full/100% participation.
4. Discussed School Board Retreat (Nov. 16, 2017).
5. Discussed NJ School Board Association – online training for the Annual Report.
6. Due to continued construction delays. Moving forward with the construction of a two story modular structure in place of the one story structure in the rear of the building to account for the growing enrollment of BCCS in 2018 – 2019 School Year.
7. Discussed the adjustment of capital outlay, bring construction six (6) months out.
8. Discussed issue of crowding and informing parents.

9. Discussed Security Cameras, goal is to improve image quality and increase the total number of cameras.
10. Discussed incorporating an evaluation template/360 review process for staff within Operations Department.

## **Adjournment**